

Governance & Audit Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Governance & Audit Committee meetings.

Recommendation: That Members note progress on the matters arising and request corrective action if necessary.

Status	Title	Action Required	Comments	Due Date	Allocated To
Black	Mandatory training for Governance and Audit Committee	Training sessions to be booked for Statement of Accounts and Treasury Management.	Update: Statement of Accounts training booked for 13 January 2025 and Treasury Management training booked for 21 January 2025.	21/01/25	Natalie Smalley
Green	Combined Assurance Report Accessibility	Members requested at the previous Committee meeting that the green text be changed on the Combined Assurance report to make it easier to read. It was agreed at the meeting that the team would revise the formatting.	Format of the report to be updated before the next report comes to committee in March.	11/03/25	Emma Foy
Green	Review of RAF Scampton	Members requested at the previous Committee meeting that an update report to review RAF Scampton and reflection on learning be brought to a future meeting of the Governance and Audit Committee.			Emma Foy
Green	Regular reporting on the performance of the Joint Committee for Devolution	Progress reports to be brought to the Governance and Audit Committee for oversight.		31/03/25	Lisa Langdon
Green	Assurance on the Council's Procurement Process	Members to receive information regarding the Council's procurement process, at a future meeting to provide assurance to the Committee.		31/03/25	Emma Foy

Green	Feedback regarding resources within Management Team	Committee to receive assurance on the continuation of service provision following resignation of a senior officer.	<p>G&A 241126: In response to a question about the reported change in ownership of risks CO3 and OV1, Members sought clarity on whether the Management Team had appropriate resources to take on the work previously undertaken by a former staff member.... the Chair asked for the concerns to be taken forward, dealt with appropriately, and reported back.</p> <p>Update: Chairman of G&A is on the Chief Officer Employment Committee and will be able to update at the next committee meeting.</p>	31/01/25	Emma Foy
Green	Oversight of Procurement Training	Request Internal Audit to include oversight of the training process when they undertake their audit of procurement.	G&A 241126: The Chair noted a Member of the Committee's trepidation regarding the level of oversight and scrutiny from elected Members in the training process, adding that these concerns would be examined by the Council's Internal Auditors.	31/03/25	Emma Foy
Green	Audit of Procurement Lincolnshire	The Committee asked for a copy of Procurement Lincolnshire's audit report.	G&A 241126: In response to a question from the Committee, the S151 Officer explained that Procurement Lincolnshire would be audited by Lincolnshire Internal Audit, and that she would seek to obtain a copy of a recent audit report to be shared with Members.	31/01/25	Emma Foy
Green	Feedback following audit of appraisal process	Further detail to be provided regarding expected improvements in the appraisal process.	<p>G&A 241126: At the request of Members to ensure further oversight... appraisal KPIs would be reported to Management Team... and the relevant Committee.</p> <p>NB: suggested route = Joint Staff Consultative Committee</p>	31/03/25	Lisa Langdon
Green	Awareness of cyber security measures for all Members	Look at options for an All Member session on cyber security (possibly a meeting of Full Council or a standalone session).	<p>G&A 241126: The Chair then suggested the ICT Shared Services Manager could attend a future meeting of the Council so that all Members would be aware of the measures in place to protect the Council's cyber security.</p> <p>Update: Democratic and Civic Officer in liaison with ICT Shared Services Manager to arrange this.</p>	31/03/25	Natalie Smalley